

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Chief, Intelligence School

FROM : Chief, Intelligence Production Faculty

SUBJECT: Weekly Activities Report No. 43  
16 October - 22 October 1957

DATE: 22 October 1957

I. SIGNIFICANT ITEMS

Nothing to report.

II. OTHER ACTIVITIES

A. [ ] met with [ ] of LAS to discuss [ ] request for two lectures on the geography and resources of East Asia during the next scheduled regional survey. [ ] will be occupied with the map course at this time, and [ ] will undertake the LAS commitment.

B. [ ] students completed Effective Speaking Course No. 4 on Wednesday, 16 October. Because of pressure in his office, one student was unable to complete the course.

C. Conference Leadership Course No. 6 started on Monday, 21 October, with [ ] students. An additional student will join the class on Wednesday, 23 October.

D. [ ] met with the Intelligence Production Faculty on Tuesday, 22 October, to discuss the physical security problems of the new office and classroom area for which his staff is responsible. He asked [ ] to act as Security Officer for this area. Room assignments are:

E. [ ] is working on a special project for the Operations School.

F. [ ] students completed Reading Techniques No. 38 on Friday, 18 October, and [ ] is now conducting final interviews. Because of a TDY assignment, one student dropped out of the course after the first week.

G. With the assistance of [ ] A&E, [ ] and [ ] finished constructing two more forms of the new informational reading tests. These new forms were used as part of the post-test battery in Reading Techniques No. 38